

**WATER RESOURCES CONTROL BOARD - DIVISION OF FINANCIAL ASSISTANCE  
MINORITY BUSINESS/WOMEN BUSINESS ENTERPRISE (MBE/WBE) UTILIZATION  
FEDERAL CLEAN WATER GRANT OR STATE REVOLVING FUND LOAN**

1. All purchases for this contract are completed.		2. GRANT/LOAN NO: <b>C-06-4062-230</b>		3. REPORTING QUARTER (Check one): Jan.-Mar.    April-June    July-Sept    Oct-Dec		4. TOTAL ACCUMULATED PAYMENTS PAID TO CONTRACTOR:  \$	
5. PURCHASE PERIOD UNDER THIS LOAN CONTRACT:  START DATE:                                  ENDING DATE:						6. TOTAL PAYMENTS TO PRIME CONTRACTOR THIS QUARTER:  \$	
7. RECIPIENT'S NAME AND ADDRESS: <b>City of Santa Rosa 69 Stony Circle Santa Rosa, CA 95401</b>					8. RECIPIENT'S CONTACT PERSON AND PHONE NUMBER:		
9. MBE/WBE PAYMENTS PAID BY PRIME CONTRACTOR DURING REPORTING QUARTER (AMOUNT(S) INCLUDED IN BOX NO. 6.)							
PURCHASE MADE BY RECIPIENT/CONTRACTOR	BUSINESS ENTERPRISE DOLLAR VALUE OF PROCUREMENT		DATE OF AWARD (M/D/Y)	PRODUCT TYPE CODE (BELOW)	NAME AND ADDRESS OF MBE/WBE CONTRACTOR/SUBCONTRACTOR OR VENDOR		
	MBE	WBE					
TOTALS	\$	\$					
10. COMMENTS:							
11. SIGNATURE AND TITLE OF RECIPIENT'S AUTHORIZED REPRESENTATIVE						12. DATE	

Return to:  
Ken Gonzales  
Water Resources Control Board  
Division of Clean Water Programs  
P.O. Box 944212  
Sacramento, CA 94244-2120

**PRODUCT OR SERVICES CODES:**

1 = Agriculture	5 = Transportation
2 = Mining	6 = Wholesale Trade
3 = Construction	7 = Retail Trade
4 = Manufacturing	8 = Finance, Insurance, Real Estate

9 = Services  
a = Business Services  
b = Professional Services  
c = Repair Services  
d = Personal Services

**Tel. (916) 341-5683**  
**Fax: (916) 341-5707**

UR 334 (11/98)

**WATER RESOURCES CONTROL BOARD - DIVISION OF FINANCIAL ASSISTANCE  
MINORITY BUSINESS/WOMEN BUSINESS ENTERPRISE (MBE/WBE) UTILIZATION  
FEDERAL CLEAN WATER GRANT OR STATE REVOLVING FUND LOAN  
INSTRUCTIONS FOR COMPLETING THE UR 334**

- Box 1** Check this box only if *all* procurements (purchases) under this loan contract or grant have been completed either during the reporting quarter or a prior quarter. If you check this box, we will no longer send you quarterly surveys.
- Box 2** State Revolving Fund loan number.
- Box 3** Mark the appropriate quarter. If you are sending data for more than one quarter, copy the form and prepare multiple reports. (Note: reporting the information in the proper quarter is not as important as collecting and reporting all MBE/WBE purchases.)
- Box 4** Enter the total amount of payments paid to the contractor including previous quarters.
- Box 5** Enter the dates between which you plan to make procurements under this loan or grant.
- Box 6** Enter the total dollar amount of payments paid to prime contractor for this reporting quarter. This total includes MBE, WBE, Subcontractor payments shown in box no. 9.
- Box 7** Enter the loan or grantee name and address.
- Box 8** Enter the loan or grantee contact person's name and phone number.
- Box 9** Enter details for the MBE or WBE purchases *only* and be sure to limit them to the same period used for Box 6. 1) Use either an "R" or a "C" to represent "Recipient" or "Contractor." 2) Enter a dollar total for either MBE or WBE and total the two columns at the bottom of the section. 3) Provide an award date. 4) Enter a product type choice from those at the bottom of the page. 5) List the vendor name and address in the right-hand column.
- Box 10** This box is for explanatory information or questions.
- Box 11** Provide an authorized representative signature
- Box 12** Enter the date of completion.